



High Commission of India Windhoek

invites applications for the
post of a Commercial/Marketing Assistant

Eligibility qualifications:

- Bachelor's degree, preferably in business/economics/commerce
- Excellent computer skills, specially typing and knowledge of Word, Excel, Power Point, Libre Office under Linux environment
- High level of proficiency and fluency in English
- Minimum 3 years experience of commercial/marketing related work and office administrative experience is desirable

Interested applicants can send their applications along with a covering letter enclosing the bio-data/photograph/copies of certificates etc to:

Head of Chancery
High Commission of India
97, Nelson Mandela Avenue, Klein Windhoek
by Monday, 25th November 2024

Enquiries:

Tel: 061-226037, 228433

Email: admn.windhoek@mea.gov.in

(Applications can also be sent on the above email with all documents)